

The Town of New Market



Historic District Commission/Architectural Review Commission
40 South Alley, New Market, MD 21774
Digital – Zoom Meeting
April 14, 2026, 7:00 p.m.

The regular meeting of the Historic District Commission/Architectural Review Commission (the "HDC/ARC") of New Market was held virtually on April 14, 2026, with Chair Kevin Witmer present. Also in attendance were Larry Wrinn, John Farrell, Steve Pippin. Town Council Liaison Howard Wilson was absent. Pat Faux, Zoning Administrator and Town Planner was also present.

CALL TO ORDER: The meeting was called to order at 7:01 p.m.

ADMINISTRATIVE BUSINESS

APPROVAL OF MINUTES

Motion: Commissioner Farrell made a Motion to approve the March 10, 2026, minutes as written.
Second: Commissioner Wrinn
Public Comment: None
Vote: For – 3 (Witmer, Wrinn, Farrell)
Against – 0
Abstain – 1 (Pippin)
Absent – 0
The Motion passed.

HDC NEW BUSINESS

Permit #2090 – Certificate of Appropriateness – Request for Demolition of Existing Education Building – 5 Prospect Street

The applicants, Pastor Scot Clawson and Donna Rosano, appeared before the Commission and were sworn in. The applicants presented information regarding the application, followed

Chairperson Initials: KW/mem

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by discussion and questions from the Commissioners. The applicants responded to questions and provided additional clarification as requested by the Commission. For further information regarding the application, please refer to the Staff Report dated April 14, 2026.

Motion: Commissioner Farrell made a Motion having reviewing the materials submitted with the application and having considered the relevant town regulations and applicable guidelines for demolition, I move that the HDC make a finding that the application for demolition would not seriously impair the historic, archeological, or architectural significance of surrounding sites or structures in the district and that the HDC approve the application #2090 as submitted.

Second: Commissioner Wrinn

Public Comment: None

Vote: For – 4 (Witmer, Wrinn, Farrell, Pippin)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

Permit #2092 – Certificate of Appropriateness – Proposed New Education Building – 5 Prospect Street

The applicants, Pastor Scot Clawson and Shawn Benjaminson, appeared before the Commission and were sworn in. The applicants presented information regarding the application, followed by discussion and questions from the Commissioners. The applicants responded to questions and provided additional clarification as requested by the Commission. For further information regarding the application, please refer to the Staff Report dated April 14, 2026.

Motion: Commissioner Farrell made a Motion having reviewed the materials submitted with the application and considered the relevant town regulations and applicable guidelines, I move that the HDC find that the application would not seriously impair the historic, archaeological, or architectural significance of surrounding sites or structures in the Historic District and that the HDC approve application #2092 as submitted, with the caveat that the windows are held in abeyance and will be revisited at a future time, specifically to discuss simulated divided lights.¹

Second: Commissioner Wrinn

Public Comment: None

Vote: For – 4 (Witmer, Wrinn, Farrell, Pippin)
Against – 0

¹ The requested information was received from the applicants, as documented in the attached email. On June 2, 2026, the Commission reviewed the submitted materials and determined that the specified requirements had been satisfied. Following its review, the Commission authorized the Chair to approve the Certificate of Appropriateness for Permit #2092.

Chairperson Initials: KW/ml

Abstain – 0

Absent – 0

The Motion passed.

Permit #2093 – Certificate of Appropriateness – Exterior Structure Alteration – 5 W Main Street

The applicant, Zach Taulton, appeared before the Commission and was sworn in. The applicant presented information regarding the application, followed by discussion and questions from the Commissioners. The applicant responded to questions and provided additional clarification as requested by the Commission. For further information regarding the application, please refer to the Staff Report dated April 14, 2026.

Motion: Commissioner Pippin made a Motion that the HDC find that the application would not seriously impair the historic, archeological, or architectural significance of the existing structure or the surrounding sites or structures in the historic district. I move that HDC approve Application #2093 with two (2) provisos: 1) that the double doors anticipated for the façade match as closely as possible to the double doors on the building to the side of it in the Roaster and 2) that the applicant report back after consulting with his designer about the possible retention of the windows on the rear side and the back of the building.²

Second: Commissioner Wrinn

Public Comment: Phil Gamble

Vote: For – 4 (Witmer, Wrinn, Farrell, Pippin)

Against – 0

Abstain – 0

Absent – 0

The Motion passed.

Permit #2099 – Certificate of Appropriateness – Relocation of Existing Shed – 17 E Main Street

The applicant, James Lily, appeared before the Commission and was sworn in. The applicant presented information regarding the application, followed by discussion and questions from the Commissioners. The applicant responded to questions and provided additional clarification as requested by the Commission. For further information regarding the application, please refer to the Staff Report dated April 14, 2026.

² The requested information was received from the applicant, as documented in the attached email. On May 5, 2026, the Commission reviewed the submitted materials and determined that the specified requirements had been satisfied. Following its review, the Commission authorized the Chair to approve the Certificate of Appropriateness for Permit #2093.

Chairperson Initials: 

Motion: Commissioner Wrinn made a Motion having reviewed the materials submitted with the application and having considered the relevant town regulations and applicable guidelines, I move that the HDC find that the application would not seriously impair the historic, archaeological, or architectural significance of surrounding sites or structures in the Historic District and that the HDC approve application #2099 as submitted.

Second: Commissioner Pippin

Public Comment: None

Vote: For – 4 (Witmer, Wrinn, Farrell, Pippin)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

ADJOURNMENT

Motion: Commissioner Farrell made a motion to adjourn the meeting.

Second: Commissioner Pippin

Vote: For – 4 (Witmer, Wrinn, Farrell, Pippin)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

The meeting adjourned at 8:40 p.m.

Respectfully submitted, Michelle Mitchell, Town Clerk

Chairperson Initials: Kw/m